

# Harrison Hills City Board of Education

Regular Meeting Held December 15, 2022

The Harrison Hills City Board of Education met in regular session on December 15, 2022 at 6:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Kenny, Mrs. Mattern, Mr. Banks and Mrs. Willis. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

### Approval of Minutes

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the minutes of November 17, 2022. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, Yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

### Acceptance of Agenda and Addendum

Mr. Banks made the motion, seconded by Mrs. Willis, that the board accept the agenda and addendum as presented. On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

### Treasurer's Report

Mrs. Willis made the motion, seconded by Mrs. Mattern, that the board approve the following:

Financial: The financial report for the month of November 2022 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of December 2022 and the following then and now certifications:

Page	Vendor	Invoice	Amount
27	Huntington Bank	10182022	\$44,887.00
29	US Bank	1573913	\$ 3,627.00

Transfer: From General Fund 001 to Athletics 300-911A \$13,675.00

Advances:		From	To
To Close November General to ESSERII	\$50,732.50	001	507-9022
Repayment of November Advance ESSER II to General	\$50,732.50	507-9022	001

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## Appropriation Revisions:

022 FCSS	+ \$14,135.53
507 ESSER	+ \$97,725.06

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, abstain on Sargus Juvenile Center, yes to all others; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

## School Security

Mr. Mike Saffell-Director of Operations & Safety – we are moving forward with the entry gate of which has been approved by the Fire Marshall. Keith Eddy has updated the door openings and provided a map of which also includes the roof hatches. Jan. 19 we will participate in a table top exercise with EMA. A pre-meeting will be held on Jan. 9. Next fall we will work in conjunction with the Sheriff's office and do a full scale drill.

Mr. Banks asked about the 3<sup>rd</sup> resource officer. Mr. Saffell said it is working very well and that he stays till 5:30.

Mrs. Kenny asked so if someone would try to put a small door jam in our doors would the system sense this and would we know, Mr. Saffell said yes there is an alert that would be sent out that says a door is propped open.

## Superintendent's Report/Correspondence

Mr. Morgan shared that he had received thank you notes from the Veteran's Commission and American Legion for use of the Stephenson Center on Veteran's Day.

End of course testing in the High School and State Testing is underway. 3<sup>rd</sup> grade testing that was done in early October shows that we are in line with the state average.

The cheer squad competed in Columbus and were the Game Day State champs. They did a very nice job and is very proud of them.

Mr. Watson asked if they could be invited to a board meeting in 2023 to recognize them. It was decided to do in March after their February competition.

## Executive Session

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board adjourn at 6:14 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president reconvened the meeting at 7:07 pm.

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## Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Willis, that the board approve the following:

Confirm Assign: Confirm the assignment of the following staff for the 2022/23 school year:  
Jessica Kelley 7 hr. Cafeteria effective 12/12/2022  
Jennifer Thomas 6 ½ Educational Aide effective 12/12/2022

After School: Approve Melissa DeWalt for the after-school program for the 2022/23 school year, to be used on an as-needed basis relative to student enrollment.

On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

## Business & Operation

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the following:

OSBA Membership: Approve the renewal of the district's membership to OSBA for CY2023.

Adult Support Group: Approve the following support group to be added to the district's liability insurance:  
Harrison Central Cross Country

ECOESC Tax Val: Approve the renewal of the Tax Valuation Services Agreement with ECOESC for CY2023.

Sub Rates: Approve the following rates of pay effective 1/1/23 due to Ohio's minimum wage increase:

All Classified Substitutes (excluding Bus Drivers):	\$10.10 per hour
Substitute Bus Driver - Drive Time:	\$14.10 per hour
Bus Driver Layover Time:	\$10.10 per hour

Accept/Reject/Rebid: Accept and reject all bids received for the outdoor classroom learning project that were opened on November 22. Project is to be rebid.

Cole Sal Placement: Approve the placement of Crystal Cole per Article 12 Section 8 of the OAPSE Master Agreement to step 1 of the cook pay schedule effective December 9, 2022.

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FMLA/Sliva: Approve a Family Medical Leave for Amanda Sliva upon the birth of her child which is approximately February 13, 2023. At the end of the 12 weeks of Family Medical Leave, approve child rearing leave for the remainder of the 2022-2023 school year.

Library Board: Approve Jon Kirkland for a full 7-year term to the Puskarich Public Library Board of Trustees beginning January 1, 2023 through December 31, 2029.

On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

## Use of Facilities

Upon the recommendation of the superintendent, Mrs. Willis made the motion, seconded by Mr. Watson, that the board approve the following use of facility:

HC Baseball..... HC Cafeteria January 13, 2023 6:30 p.m.-9:30 p.m.....winter formal for middle school students .... NRC; however, fees may be charged if needed.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.

## Organizational meeting and budget hearing

Organizational Meet: Set January 12, 2023 at 6:00 pm in the Auditorium of Harrison Central for the annual organizational meeting of the HHCS D Board of Education. (Required by statute to be held within the first fifteen (15) days of January.)

President Pro-Tem: Designate Tracy Mattern to serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2023.

Budget Hearing: Set January 12, 2023 at 5:45 pm in the Auditorium of Harrison Central for the Annual Budget Hearing (FY2023). This should be held prior to the organizational meeting.

## Items presented by Board Members

Mr. Watson said there were a large number in attendance at the conference and those who attended learned a lot.

Mrs. Kenny said the band and choir concerts were very nice.

Mrs. Willis said the choir will be singing in January at a Nailers game.


Mrs. Mattern said the spelling bee has been held.

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## Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the regular meeting of the board of education be adjourned. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest

